



QUEZON 1 ELECTRIC COOPERATIVE, INC.

Brgy. Pocol, Pitogo, Quezon

Telefax: (042) 318-8156

ISC-2024-016

INVITATION FOR SEALED CANVASS

October 7, 2024

Sealed Bids/Proposals/Quotations for the Supply and Delivery of the following item for QUEZELCO 1 shall be received by the Bids and Awards Committee until 5:00PM of October 15, 2024. The bids/proposals/quotations will be opened on October 16, 2024 at 9:00AM.

	Quantity	Unit	Item Description	Unit Cost (Php)	Total Amount (Php)
1	35,000	pcs	Quezelco 1 2025 calendar		
GRAND TOTAL					

Instruction to Bidder and Terms of Condition:

The following shall be included in the offer:

1. Warranty statement: The bidder obligates, guarantees and warrants that the calendars to be delivered are based on the 2025 calendar lay-out set by the cooperative (similar to the 2024 calendar hereto attached for reference.)
2. The calendar offered shall comply with the required calendar material requirements. (see attached)
3. Delivery period shall be within forty five (45) calendar days after receipt of Notice to Proceed.
4. The financial offer shall be listed on the space provided above.
5. The financial offer shall not exceed the Approved Budget Cost of **Php 927,500.00**
6. The ABC is VAT inclusive and the bid price should be VAT inclusive.
7. Term of payment :30 days upon complete delivery
8. Term of Delivery - FOB Pitogo
9. Performance Bond of 5% of contracted price shall be posted within 5 days upon receipt of notice of award.
10. Price validity - 60 calendar days
11. Penalty Clause – 1/10 of 1% (0.1%) of the cost of the unperformed portion of the contract for every day of delay)

Additional Instructions:

1. Please send your quotations thru email using the designated BAC email address quezelco1_bac@yahoo.com.ph and shall be addressed to "The Bids and Awards Committee".
2. The subject shall bear the word " **Bids for the Supply and Delivery of Quezelco 1 Calendar for 2025.**"
3. The quotation shall be password protected. Password shall be sent on the day of opening at 8:00 am.

QUEZELCO 1 reserves the right to reject any or all bids without offering any reason, waive any defect therein and accept the offer most advantageous to the cooperative.

For further inquiries you may contact our QUEZELCO 1 BAC Secretariat, Ms. Maria Teresa Caraig at mobile number 09688520659.

Noted by:

VICTOR B. CADA
Acting General Manager

MILAGROS H. CAYETANO
BAC – Chairman



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QUEZELCO I 2025 Calendar Material Requirements

Material Description	Quantity	Unit Cost	Estimated Cost
Poster Poster 12"x15" Claycoat board 20 Full color	35,000		927,500.00
Leaves Leaves 12"x8.5" Full color Book 50lbs Padded and stapled Pages: 13 pages including the cover			
Specific Content Requirements High Tide, Low Tide Phases of the Moon, Time & Date QUEZELCO I Advisories, Information Materials Logo of QUEZELCO I & ISO, Photos of the Board of Directors			
Finishing Poster with metal eyelet			
Layout Free Lay-out (QUEZELCO I shall provide the dummy Lay-out and the e-copies of advisories, Information materials and photos of the Board of Directors			

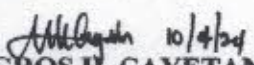
Prepared by:


MAYRISH F. SANGALANG, MMPA
MRE Head

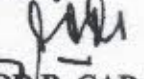
Checked by:


JOHN Z. PERNIA
MS Manager

Noted by:


MILAGROS H. CAYETANO
BAC Chairman

Approved by:


VICTOR R. CADA
Acting General Manager

CALENDAR PAGE DUMMY LAY-OUT

<p>Director's Photo, Name and Designation</p> <p>Note: This shall vary depending on the number of calendar allocation per district</p>	<h2 style="margin: 0;">Month & Year</h2>	<p>QUEZELCO I Logo, Address, Telephone Number, Facebook Page, E-mail Address</p> <p style="text-align: center;">Tag-Line</p>
<p>QUEZELCO I Advisory</p>	<p style="text-align: center;">Month Calendar</p> <p style="text-align: center;">Phases of the Moon, Time & Date, High Tide Low Tide, National Holidays</p>	

QUEZELCO I Advisory to appear per month

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • January – Lifeline Rate Discount • February – RA 7832 • March – Earth Hour • April – QUEZELCO I Mission Vision • May – RA 9994 • June – Saan Napupunta ang Bayad sa Kuryente • July – RA 11361 | <ul style="list-style-type: none"> • August – QUEZELCO I Awards (use raw photos and list of awards) • September – Kuryentipid Tips • October – Causes of Power Interruptions • November – Proseso ng Pagpapakabit ng Kuryente • December – 12 Days of Christmas Safety |
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Notes:

Director photo, name and designation shall vary depending on the number of calendar allocation

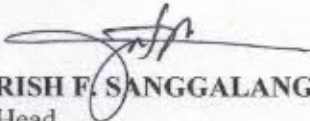
District	Municipality	Director's Name	Designation	Allocation
I	Unisan/Agdangan/Padre Burgos	Dennis H. Pardo	Member	2,500 copies
II	Pitogo	Nancy A. de Asis	Secretary	2,500 copies
III	Macalelon/Gen. Luna	Nante L. Enriquez	Member	2,500 copies
IV	Atimonan/Plaridel	Maria Fe P. Amador	Member	2,500 copies
V	Gumaca	Leovigildo L. Leopando, MD	President	2,500 copies
VI	Lopez	Danilo A. Villanueva	Member	2,500 copies
VII	Calauag	Leovigildo L. Leopando, MD	Caretaker	2,500 copies
VIII	Catanauan	Bienvenido L. Morado	Member	2,500 copies
IX	Guinayangan	Moreno C. Batibot	Vice-President	2,500 copies
X	Tagkawayan/Del Gallego	Carlos S. Salazar	Member	2,500 copies
XI	Mulanay/San Francisco/San Andres	Precy Roadilla	Treasurer	2,500 copies
XII	San Narciso/Buenavista	Deogracias V. Argosino, IV	Member	2,500 copies
XIII	Alabat/Quezon/Perez	Alex G. Angulo	Member	2,500 copies
		Victor R. Cada	Acting General Manager	2,500

Note: Number of calendar allocation per district may vary upon approval by the Board of Directors

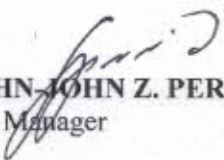
FRONT PAGE

<p>Greetins: Merry Christmas & Happy New Year</p>	<p>Director's Photo, Name Designation, District-Municipality</p> <p>Note: This will vary depending on the number of allocation per district</p>	<p>QUEZELCO I Tag Line</p>
<p>President's Photo, Designation</p>	<p>QUEZELCO I LOGO</p>	<p>Acting General Manager's Photo, Designation</p>

Prepared by:


MAYRISH F. SANGGALANG, MMPA
MRE Head

Checked by:


JOHN Z. PERNIA
MS Manager