



QUEZON 1 ELECTRIC COOPERATIVE, INC.

Brgy. Pocol, Pitogo, Quezon

Telefax: (042) 318-8156

ISC-2024-019

INVITATION FOR SEALED CANVASS

November 12, 2024

Sealed Bids/Proposals/Quotations for the Supply and Delivery of the following item for QUEZELCO 1 shall be received by the Bids and Awards Committee until 5:00PM of November 18, 2024. The bids/proposals/quotations will be opened on November 19, 2024 at 9:00AM.

	Quantity	Unit	Item Description	Unit Cost (Php)	Total Amount (Php)
1			Group Accident Insurance for the Year 2025		
GRAND TOTAL					

Terms of Reference:

- Annual premium per employee and BOD
- Annual premium for Board of Directors (60 years old & above)
- COVERAGES (Limit per person)
 - Accidental Death and Dismemberment
 - Unprovoked Murder and Assault
 - Accidental Medical Expense Reimbursement
 - Dismemberment Benefits
 (Kindly present on your proposal the Table of Benefits for Permanent Disablement)
 - Motorcycling Coverage
- Warranties and Clauses
- Mode of Reimbursement / Claim

Number of Employees/BOD's	BOD and other Retainers (10 members aged 60 & above)
Male - 342	Male - 9
Female - 112	Female - 1

- The financial offer shall not exceed the Approved Budget Cost of **Php 317,800.00**

Additional Instructions:

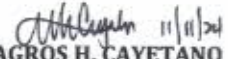
- Please send your quotations thru email using the designated BAC email address squezelco1_bac@yahoo.com.ph and shall be addressed to "The Bids and Awards Committee".
 - The subject shall bear the word "Bids for the Group Accident Insurance for the Year 2025."
 - The quotation shall be password protected. Password shall be sent on the day of opening at 8:00 am.
- QUEZELCO 1 reserves the right to reject any or all bids without offering any reason, waive any defect therein and accept the offer most advantageous to the cooperative.

For further inquiries you may contact our QUEZELCO 1 BAC Secretariat, Ms. Maria Teresa Caraig at mobile number 09688520659.

Noted by:



VICTOR R. CADA
Acting General Manager



MILAGROS H. CAYETANO
BAC – Chairman

QUEZON I ELECTRIC COOPERATIVE, INC.
Brgy. Pocol, Pitogo, Quezon

TERMS OF REFERENCE
GROUP ACCIDENT INSURANCE for the Year 2025

1. Annual Premium per Employee and BOD
2. Annual Premium for Board of Directors (60 years old & above)
3. COVERAGES (Limit per Person)
 - Accidental Death and Dismemberment
 - Unprovoked Murder and Assault
 - Accidental Medical Expense Reimbursement
 - Accidental Burial Expense Benefit
 - Dismemberment Benefits
(Kindly present on your proposal the Table of Benefits for Permanent Disablement)
 - Motorcycling Coverage
4. Warranties and Clauses
5. Mode of Reimbursement/Claim

Number of Employees / BOD's *4*

BOD and other Retainers
(10 members aged 60 & above)

Male - 342
Female - 112

Male - *9* *4*
Female - *1* *4*

ABC - P 317, 800.00

Prepared by:

Cherrilyn A. Rentino
CHERRILYN A. RENTINO
HR Head

Approved by:

Victor R. Cada
VICTOR R. CADA
Acting General Manager

Checked by:

John-John Z. Pernia
JOHN-JOHN Z. PERNIA
OIC-Administrative Manager

QUEZON I ELECTRIC COOPERATIVE, INC.

Brgy. Pootol, Pitogo, Quezon

For not accredited

Accreditation Requirements

Name of Company/Supplier/Representative: _____

Address: _____

Contact Number : _____

EMAIL ADD: _____

DOCUMENTS	
1	DTI Registration name registration or SEC Registration Certificate
2	Valid and current Mayor's Permit/Municipal License
3	Taxpayer's Identification Number,
4	BIR Value Added Tax Registration
5	Certification that the bidder is not "blacklisted" or banned from bidding by the government or any of its agencies, officers, corporation or LGU's and other private corporations or electric cooperatives
6	Compliance with EO # 398
	a.) Proof of VAT Payments for the past six months
	b.) Tax Clearance for the last two quarters.
7	On-going, completed or awarded contract not yet started within the relevant period specifying the following:
	a. Name of contract
	b. Date of contract
	c. Amount of the contract and value of outstanding contracts
	d. Date of delivery
	e. End user's acceptance if completed
8	Company Profile
9	Latest Income Tax Return
10	Complete set of Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the prospective bidder's total and current assets and liabilities
11	Articles of Incorporation, Partnership or Cooperation, whichever is applicable
12	A certification under oath from the bidders responsible officers that the bidders is free and clear of all liabilities with the government
13	Valid Registration with Philippine Contractor Accreditation Board (PCAB) with specialization in electrical works and with at least small B size range Classification (C and D category)- for contractor only

Email Address:

quezelco1_bac@yahoo.com.ph