



**QUEZON I ELECTRIC COOPERATIVE, INC.**

Brgy. Pootol, Pitogo, Quezon

Telefax: 042-318-8156

ITB No. 2025-04

**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID**

The Quezon I Electric Cooperative, Inc. (QUEZELCO I) through its Bids and Awards Committee (BAC) invites interested bidders to apply for eligibility and submit bid proposals for the below stated projects:

LOT	PROJECT DESCRIPTION	ABC (VAT Inclusive)	BID DOCUMENTS FEE (Non- Refundable)	SOURCE OF FUND	PROJECT DURATION
1	Supply and Delivery of 30', 35' and 40' Steel Poles for Maintenance Use of 1 <sup>st</sup> Qtr. of 2025 (Re-bid)	Php 9,740,000.00	Php 10,000.00	RFSC	30 calendar days upon receipt of NTP
2	Development of Enterprise Resource Planning (ERP) for HR Inventory, Payroll and Motor Pool System (HRIPMS) with Balance Scorecards and General Accounting, Warehousing and Inventory System (GAWIS) Re-bid	Php 5,000,000.00	Php 5,000.00	General Fund	18 months upon receipt of NTP

Bidding will be conducted through open competitive bidding procedures in accordance with NEA Memorandum No. 2017-019, otherwise known as the Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives, IRR-RA 10531 (2017).

Bidding schedule will be as follows:

- |                                |   |
|--------------------------------|---|
| Advertisement                  | - April 30, 2025<br>(Philippine Daily Inquirer, QUEZELCO 1 and NEA Website)         |
| Submission of Letter of Intent | - April 30 to May 8, 2025 (8:00 AM -5:00 PM)  |
| Issuance of Bid Documents      | - April 30, 2025 until 8:30AM of May 20, 2025                                       |
| Pre-bid Conference             | - May 8, 2025 (1:00 PM via Zoom or face to face)                                    |
| Opening of Bids                | - May 20, 2025 (10:00 AM via Zoom or face to face)                                  |
| Notice of Award                | - 7 days from the date of confirmation of the Lowest<br>Calculated & Responsive Bid |
| Contract Preparation & Signing | - Within 5 working days after issuance of Notice of Award                           |

A complete set of bidding documents may be purchased by the interested bidder upon payment of a non-refundable bid document fee stated above. Only bidders who have purchased the bidding documents may be allowed to attend the Pre-bid conference to be held at QUEZELCO 1 Boardroom on May 8, 2025 at 1:00PM. Bidders may opt to attend the pre-bid conference via zoom cloud meeting or face to face.

The Quezon I Electric Cooperative, Inc. hereby reserves the right to reject any or all bids without disclosing any reason, to waive any minor defects or infirmities therein and to accept such bid as may be considered most advantageous to the Electric Cooperative.

For further inquiries you may contact our QUEZELCO I BAC Secretariat Ms. Maria Teresa Caraig at QUEZELCO I Brgy. Pootol, Pitogo, Quezon with mobile number 09688520659; email address: quezelco1\_bac@yahoo.com.ph and quezelco1@yahoo.com.

Noted by:

**VICTOR R. CADA**  
Acting General Manager

*Milagros H. Cayetano*  
**MILAGROS H. CAYETANO**  
BAC Chairman