



QUEZON 1 ELECTRIC COOPERATIVE, INC.
Brgy. Poctol, Pitogo, Quezon
Telefax: (042) 318-8156

ISC-2024-037

INVITATION FOR SEALED CANVASS

October 29, 2025

Sealed Bids/Proposals/Quotations for the Supply and Delivery of the following item for QUEZELCO 1 shall be received by the Bids and Awards Committee until 5:00PM of November 4, 2025 . The bids/proposals/quotations will be opened on November 5, 2025 at 9:00AM.

No.	Quantity	Unit	Item Description	Unit Cost (Php)	Total Amount (Php)
1	1		Group Accident Insurance for the Year 2026		
GRAND TOTAL					

Terms of Reference:

1. Annual premium per employee and BOD
2. Annual premium for Board of Directors (60 years old & above)
3. COVERAGES (Limit per person-work related and non-work related accident)
 - Accidental Death and Dismemberment
 - Unprovoked Murder and Assault
 - Accident Medical Expense Reimbursement
 - Dismemberment Benefits
 - (Kindly present on your proposal the Table of Benefits for Permanent Diasblement)
 - Vehicular & Motorcycling Coverage
4. Warranties and Clauses
5. Mode of Reimbursement / Benefit Claims

a. Number of Employees and BOD's:	
Male:	337
Female:	110
b. BOD and other retainers (10 members aged 60 & above):	
Male:	7
Female:	1
c. Project Employees:	
Male:	7
Female:	1
Total Number of Employees:	
Male:	351
Female:	112
Total	463

6. The financial offer shall not exceed the Approved Budget Cost of **Php 347,250.00**

Additional Instructions:

1. Please send your quotations thru email using the designated BAC email address **quezelco1_bac@yahoo.com.ph** and shall be addressed to “The Bids and Awards Committee”.
2. The subject shall bear the word “ **Bids for the Group Accident Insurance for the Year 2026.**”
3. The quotation shall be password protected. Password shall be sent on the day of opening at 8:00 am.
QUEZELCO 1 reserves the right to reject any or all bids without offering any reason, waive any defect therein and accept the offer most advantageous to the cooperative.
For further inquiries you may contact our QUEZELCO 1 BAC Secretariat, Ms. Maria Teresa Caraig at mobile number 09688520659.

Noted by:

VICTOR R. CADA
Acting General Manager

REYNIER L. JORDAN
BAC Chairman

QUEZON I ELECTRIC COOPERATIVE, INC.

Brgy. Pocol, Pitogo, Quezon

Accreditation Requirements

Name of Company/Supplier/Representative: _____
Address: _____
Contact Number : _____
EMAIL ADD: _____

	DOCUMENTS	
1	DTI Registration name registration or SEC Registration Certificate	
2	Valid and current Mayor's Permit/Municipal License	
3	Taxpayer's Identification Number,	
4	BIR Value Added Tax Registration	
5	Certification that the bidder is not "blacklisted" or banned from bidding by the government or any of its agencies, officers, corporation or LGU's and other private corporations or electric cooperatives	
6	Compliance with EO # 398	
	a.) Proof of VAT Payments for the past six months	
	b.) Tax Clearance for the last two quarters	
7	On-going, completed or awarded contract not yet started within the relevant period specifying the following:	
	a. Name of contract	
	b. Date of contract	
	c. Amount of the contract and value of outstanding contracts	
	d. Date of delivery	
	e.End user's acceptance if completed	
8	Company Profile	
9	Latest Income Tax Return	
10	Complete set of Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the prospective bidder's total and current assets and liabilities	
11	Articles of Incorporation, Partnership or Cooperation, whichever is applicable	
12	A certification under oath from the bidders responsible officers that the bidders is free and clear of all liabilities with the government	
13	Valid Registration with Philippine Contractor Accreditation Board (PCAB) with specialization in electrical works and with at least small B size range Classification (C and D category)- for contractor only	

Email Address:
quezelco1_bac@yahoo.com.ph